

Report of Purchased Equipment

Representative
Family name
First name
Official position
Name of organization

Signature:

Item: _____

Price: _____ Quantity: _____

Total amount: _____ (worth ¥ _____)

Name of donated organization: _____

Address of the donated organization: _____

NOTE:

- If you delegate the accounting part to related organization, you do not need to submit this report.
- In case you purchase equipments, materials, etc. (more than ¥100,000 worth per unit), you should submit this report. A photograph of the item as evidence is also required.
- Please fill in the form above about the organization where you donated the equipment under the condition of *Article9* in the *Memorandum*. A photocopy of the documentation for donation must also attach to this report.

GL	PO